



Oasis Academy Putney Morning Drop Off and Afternoon Collection

Oasis Academy Putney is proud to be a “walking school”, meaning that all children are encouraged to make their way to school on foot. As well as reducing congestion and pollution, this will improve the children’s health and fitness and make our children more alert and ready to learn. The school has space for children’s bikes and scooters to be stored during the school day. If walking, biking or scooting is not practical, use of public transport is encouraged. A copy of the school’s travel plan is on the school’s website, which sets out details of local public transport.

Although the school appears to have a large car park, there are only five parking spaces. The grass area next to the road is a pulling in Drop Off and Collection Zone (DCZ). This year the school will be implementing a morning drop off and afternoon collection procedure for those children who are driven to school – parking will only be permitted by those who have mobility/disability issues and with the prior agreement of the school. The drop off and collection procedure will mean that parents will not park but instead hand over or collect their children from the specified DCZ and will not be able to accompany their children to the classroom door. Parents are asked not to drop off or collect from the Lower Richmond Road outside the school or Comondale, the road parallel to the school, as the school agreed to restrict such drop offs during the discussions with local residents as a condition of opening. If parents wish to accompany their children to the classroom door, they may opt to park a little further from the school and walk the remainder of the journey.

If you arrive before the side gate is opened, we are happy to let you wait in the foyer. Please remember that we are working, so children need to sit calmly and quietly. Please note that children should not be riding, scooting or running outside the school, even on the covered footpath, as there is a road and it could be dangerous to themselves or other pedestrians.

The only exception to this will be in the first three days of the first term: September when parents of new Reception pupils may park in the drop off zone so that they can accompany their children to the classroom door. **Parents of other children may not park on these days, if you have to drive, staff will collect your child from the car near to the school entrance.**

Summary

- Walking, biking or scooting to school is encouraged.
- If that is not possible, use of public transport is encouraged.
- A morning drop off and afternoon collection by car procedure has been adopted.
- No parking is permitted in the school car park other than with the school’s permission.
- Please do not drop off or collect outside the school on the Lower Richmond Road or on Comondale.



Morning Drop Off by Car

Parents do not need to pre-register in order to drop off their children by car in the morning. Parents should drive to the DCZ which is situated approximately one third of the way down the road. It begins after the yellow column and is demarcated by two wooden posts. The gate to the school road and the DCZ will be open from 8.50am to 9.05am only. If you are unable to turn into the school due to volume of traffic, you are asked not to queue on the Lower Richmond Road but to either park elsewhere or return a few minutes later. The DCZ has room for three to four cars; you must pull in parallel to the kerb. Once you are in one of those spaces you may get out of your car to assist children from the car. Children must leave the car on the kerb side. They must be handed to a member of staff on duty, who will hold their hand until another member of staff can escort them to their classroom. Once the children have been handed over to a member of staff, cars should continue to the end of the school road to the mini roundabout and then head back to the Lower Richmond Road.

Summary

- No pre-registration is required to drop off in the morning by car.
- Drop off is permitted between 8.50am and 9.05am only
- Please do not queue on the Lower Richmond Road if you are unable to turn into the school due to volume of traffic.
- Only remove your children from the car in the Drop Off and Collection Zone.
- Please move off promptly once your child has been handed over to a member of staff and only turn using the roundabout.

Afternoon Collection by Car

You are asked to send an email to collection@oasisputney.org before 3pm if you wish your child to be collected setting out in the subject line your child's name. Your child will be collected from their classroom and escorted to the Drop Off and Collection Zone at 3.30pm. The school gate will open at 3:30pm to allow collection to take place. The procedure set out above will need to be followed.

Summary

- Pre-registration is required to collect children by car in the afternoon.
- You must send an email **by 3pm** on the day of collection.
- The school gate will be open from 3.30pm for collection.
- Children will be collected from the Drop Off and Collection Zone.



Clubs

The arrangements for collecting your child from a club by car will be outlined in the club letter. This will be sent out at the beginning of term.

Thank you for working with us, we want to make the school as welcoming and safe as we can whilst minimising traffic disruption to local residents.

