

Welcome to Oasis Academy Putney Secondary Transfer 2022 (for 2023 Entry)



Welcome to Oasis Academy Putney

Secondary Transfer

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- **STEP 5:** The online application and closing dates
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- **STEP 7-8:** Decision time
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STEP 1

The Step-By-Step Process for Secondary Transfer

- We will offer sound advice and guidance
- The school website will guide you through the process
- This presentation will support you
- The LA booklet (out September 2022) will help you - the previous years booklet is on the Wandsworth link for reference



STEPS 2-4

The Step-By-Step Process for Secondary Transfer



STEPS 2-4

- **Begin to research schools** from now on so that you have an overview of what you are looking for (if you have not already started!).
- **Start to plan the visits** to the schools. Dates are normally on the school website pages for the forthcoming academic year. This could still be virtual.
- **Put the dates/times in the family diary...** it gets very busy and there are a number of visits.



STEPS 2-4

- **September:** The Local Authority Transfer Booklet '**Choose a Wandsworth Secondary School**' will be available online and will outline the full process. We will also add it to our school website.
- **The previous years booklet is available online on the Wandsworth website** to look at now. Please go to **our school website** and click on the link. **This year's booklet will be created over the Summer and a link will sent out in the first week back in September.**
- **It is good to view now and gain an overview.** Check out all the school websites so that you have an overview of the admissions criteria and information to hand for visits. School open days are beginning to be published for 2023 entry.



STEPS 2-4: Closing date reminders

- **Admin tasks: End of October: Completion of Secondary Transfer Application:** The deadline for the completion of the secondary transfer form is likely to be **31st October 2022**. Parents complete the application form online. This form has to be returned to the Local Authority by the published deadline. **DO NOT LEAVE IT UNTIL THE LAST MINUTE!**
- **Parents need to be mindful that the supplementary forms** for certain schools also need to be completed as outlined in the published criteria for individual schools.
- **Applications to independent schools** will vary and parents need to be mindful of the closing dates and requirements.
- **Have a diary/calendar overview** at the ready to plan everything.



STEPS 2-4

There is an offer of virtual 1:1 meetings with a Senior Leader to talk through the process and advise on schools during the Summer term - priority to those parents who have not been through the process before.



STEP 5

The online application and closing dates

PLANNING

STEP 5: General Points of Information

- There is one central application form for state schools.
- **You complete the form online.** The results are emailed on 1st March at 5pm!
- It is **VITAL** that you begin to look at the schools you are interested in by going on their website to check the admissions policy and also gain an overview of the school and what they can offer.
- You will have to make a decision on which Secondary School you would like your child to attend, complete the application form **online and once completed let me know that you have completed it and the preference order!**
- If you are applying to an independent school **you must complete their form** and return it **directly to the school/schools** of your choice. **NOTE THE DEADLINES AND REQUIREMENTS.**

STEP 5: General Points of Information

- **If you apply to any independent school** the staff have to do a reference/report.
- If everyone applies to 3 independent schools multiply that by 30 and you are able to see the number of reports!
- **We have a standard report format** that will go to schools. Please remember staff have to continue to teach and plan as well!
- I know of parents that have applied for schools and then **did not follow the application** through so the report writing time was wasted! **Please think carefully** about the independent schools you decide to apply for.
- Ensure you keep the Year 5 reports to hand as they may be asked for by independent schools.

STEP 5: Supporting Statements (if a school requires it, normally independent sector)

If a **supporting statement / additional information** is needed as part of an application remember to “**sell your child**”. Suggested points to include are:

- **Musical talents;** include exam grade;
- **Sporting talents;** include membership to clubs / particular strengths your child has;
- **Membership to any clubs;** in and out of school;
- **Links with the Church and involvement;** **VITAL** for any Church application;
- **Any monitor roles/responsibilities** your child has had at school which would help support the application;
- **Hobbies and interests** which give an all-round picture of your child.

STEP 5: Supporting Statements/ References From the School

- **We will ask the children to complete as part of their homework in the first few** weeks back in September to draft a statement about their hobbies/interests and club involvement that can be used as a point of reference in the supporting statement/reference from the school.
- **We ask that these are completed and returned asap** as we begin to get reference requests early on once you start applying.

Wandsworth Local Authority Support

Wandsworth Local Authority co-ordinate secondary transfer for Wandsworth residents

If you are a non-Wandsworth resident, you must apply via your Local Authority. The Local Authorities liaise with each other.

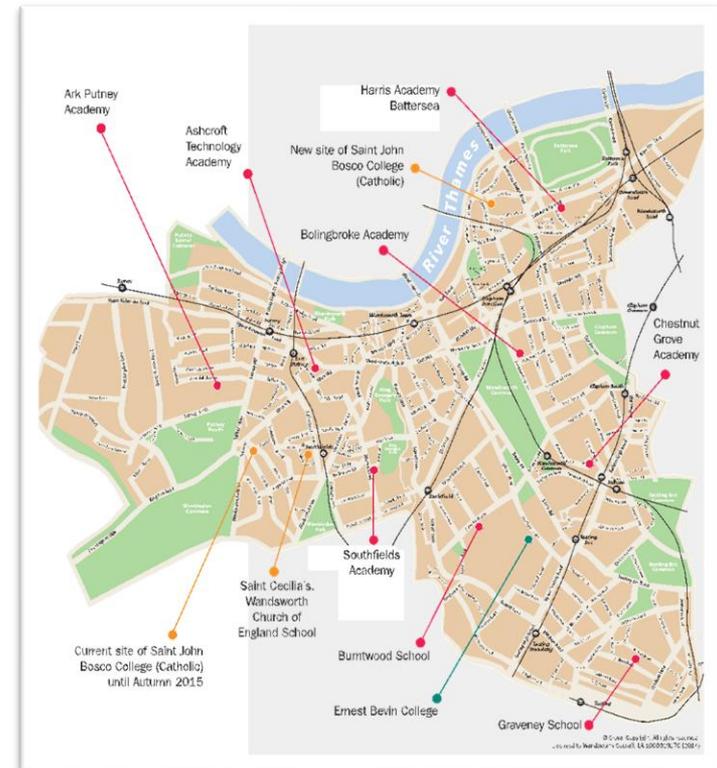
Parents can apply to up **to 6 schools** (both Wandsworth and other Local Authority schools)

Schools must be in order of preference

Although the deadline is the end of October, we advise that application forms are completed **the Friday before half term in October. (Deadline date to be confirmed for final applications)**

As stated - parents are informed on **1st March 2023**

Parents will be offered ONE place only. Others will be withdrawn if lower than the main offer. Names are kept on the waiting list if there are other schools above the offer



What you should do now:

Look on our school website for details and links!

Look on the Wandsworth website: Education: Secondary Transfer and see what is there for this past year as it will give you an overview of the process. (<http://www.wandsworth.gov.uk/admissions>). Click on the secondary schools brochure.

Read the Local Authority online booklet that will be available at the start of the Autumn term.

Look on the school websites you are interested in for general information and also open day/evening dates and times.

Find out when the 'Open Days' / 'Open Evenings' are going to be held. This is very important since some dates/times may clash and you need to organise your diary.

Note the details in your diaries and include the closing dates for application forms as these do vary from school to school.

Ask other parents who have been through the process what ideas/views they may have.

General Points to Note:

Decide if you want a single sex/mixed and/or denominational school. Make a visit to both before deciding and **do not assume** that there is better discipline in one or the other.

DO NOT be swayed by your child who states that they want to go to a specific school because their friend is going there! **The school that you choose has to fit your child.**

DO NOT put all your eggs in one basket; you should apply to a **minimum of 4** and a suggested **maximum of 6 schools.**

As a Wandsworth resident, make sure that at least one of your choices is to a Wandsworth school. Schools **MUST** be in preference order.

Completing the forms: A Checklist

REMINDERS

Register your child as you can then dip in/out before submitting. There have been issues with parents forgetting their original password so better to do this first! Forms are completed on-line!

Get someone else to review the application before you press the submit button!

Independent Schools: Before completing the forms **draw up a list of the skills/talents** of your child so that they can be used of each school. If possible, type the list up so that it can be attached to each application (if allowed) and simply alter the name of the school!

Save / Copy the form and then complete it in **draft** first to avoid errors!

After you have completed the application forms make sure that you have **checked** them as mistakes can often be made.

Completing the forms: A Checklist

I would advise you to photocopy all forms / additional information if required for your records; forms do go missing or fail to turn up at their destination so a record of the form, date sent etc can do no harm.

When doing online **be careful to check before you press the submit button!** You will get an acknowledgement email and reference number.



STEP 7

The Testing Period

PLANNING



STEP 7: The Testing Period (These are subject to change)

- Please note in your diaries when the test takes place
- This **is important** when planning where to be and when!
- The Wandsworth Tests : **SEPTEMBER 2022** (TBC)
- Selective Test: Ashcroft: Usually November (TBC)
- Selective Sutton Schools: Mid September (TBC)
- Other Selective Schools: October/November (TBC)
- Independent Schools: November-January (TBC)



STEP 7: The Testing Period

- It is important that you prepare your child for the tests.
- We cannot do this as there are so many tests taken. We will prepare as much as possible in terms of teaching the National Curriculum to a high standard but we will not teach to the tests.
- Test Books are available online / at any good bookshop.
- Regular timed tests are a good idea as speed is the essence.



In **September** all children in Year 6, across the borough, will sit the Wandsworth Tests.

The date for the test has yet to be confirmed.

The Tests:

- There are 2 parts:
- **Part One:** Non-Verbal Reasoning
- **Part Two:** Verbal Reasoning



STEP 8-9

Decision time!

Induction at new school

BOROUGH-WIDE MEETINGS FOR YEAR 6 PARENTS:

Dependent: To be confirmed

- These take place at the start of the term and will be around the **2nd week of September**
- Wandsworth Education Department will explain the secondary transfer process and procedures and answer any questions (very similar to this meeting).
- For your information, our meeting today is comprehensive and gives you a detailed overview.
- There is an opportunity to attend the Local Authority meeting if you so wish. You will not have the opportunity to ask the individual questions you do here at Oasis relating to your child!

PLEASE NOTE:

APPLICATION DEADLINE FOR US AS A SCHOOL:

FRIDAY BEFORE the Autumn half term break October

Final date to the Local Authority is the 31st October

**The Local Authority are advising us to say the Thursday
before half term in October**

**(this will be confirmed in the Local Authority information update leaflet
due out by the end of term)**



Remember we are here to assist and help you through the process.